



Prince of Peace
Catholic School
"Building a strong foundation"

February 2012

My Dear POP Parents,

We are truly blessed by your generosity and commitment to quality Catholic education! Thank you so much for your continued outpouring of your time, talent, and treasure to Prince of Peace Catholic School. The gracious gifts of your many volunteer hours and your financial contributions make a difference not only in the lives of your own children, but also for the entire school and Prince of Peace Community. Rest assured that we in turn remain committed to your most precious gift—the gift of your children.

It is through your perpetual support and dedication combined with our outstanding school staff—who are equally devoted to your children and the ministry of Catholic teaching that fosters growth in grace, wisdom and spirituality in your children—that we are able to offer such an amazing Catholic education to our students. This education nurtures academic success as well as development into good servant-leaders now and in the future.

Prince of Peace graduates continue to experience success in the high school environment and beyond. The fact that we have two of POP School's alumni on our teaching staff is certainly a testimony to our high academic/servant leadership success rate. This past December, once again we were delighted to host our second annual POP Alumni Lunch. What a joy it was to hear about more of their outstanding accomplishments and ongoing endeavors. We are equally proud of our current students' ongoing outreach programs and service projects benefiting the children in Honduras, our local neighbors in need, and our servicemen and women. It is indeed a testament to their desire to follow Christ's teachings.

Once again, my gratitude for all that you do to partner with us in order to make Prince of Peace Catholic School and Parish such a wonderful place for academic and spiritual growth.

Sincerely and gratefully in the Lord,

Father Tom Cloherty
Pastor

Cindy Kirsch
Principal

SCHEDULE OF TUITION AND FEES - 2012-2013 SCHOOL YEAR

REGISTRATION FEES:

3K & 4K	\$180.00/student
5 day 3K	\$350.00/student
5 day 4K	\$350.00/student
5K – 8 th	\$350.00/student

PARISHIONER STATUS:

*Parishioner status requires participation in the Parish Stewardship Program by submitting and fulfilling a signed pledge card with a minimum contribution of \$800.00 per calendar year per family. Please note that payments made to the school's annual fund are not credited against your \$800 annual pledge to the Prince of Peace Catholic Community.

Parishioner: () Envelope #: _____
 Non-Parishioner: ()

Children's Learning Center :

2 day 3K	Annual: \$2,520.00	Monthly: \$210.00
3 day 3K & 4K	Annual: \$3,252.00	Monthly: \$271.00
5day 3K & 4K	Annual: \$ 5,760.00	Monthly: \$480.00
5K	Annual: \$6,348.00	Monthly: \$529.00

Non-Parishioner:

2 day 3K	Annual \$3,540.00	Monthly \$295.00
3 day 3K & 4K	Annual \$4,272.00	Monthly \$356.00
5 day 3K & 4K	Annual \$6,780.00	Monthly \$565.00
5K	Annual: \$8,772.00	Monthly \$731.00

Grades K – 8:

#of children	Annual:	Monthly:	Non-Parishioner
1	\$ 6,348.00	\$ 529.00	\$8,772.00 Monthly: \$731.00
2	\$12,324.00	\$ 1,027.00	
3	\$18,024.00	\$ 1,502.00	
4	\$23,628.00	\$ 1,969.00	
5	\$29,364.00	\$ 2,447.00	

TUITION ASSISTANCE:

Confidential tuition assistance information for 5K through 8th grade families is available online with the registration packets. It is also available in the school office or the finance office in the Pastoral Center. The deadline for tuition applications is March 9, 2012.

EXTENDED DAY PROGRAM: We are enrolling in EDP: () Yes #of students: _____ () No

The Extended Day Program is available to students in 3 K-8th grades from 3:00-6:00PM

Registration Fee: \$100.00 per family

Tuition Rates:	Please check # of Days per Week	Annual Rate	Monthly Rate:
()	1	\$ 540.00	\$45.00
()	2	\$ 1,080.00	\$90.00
()	3	\$ 1,620.00	\$135.00
()	4	\$ 2,160.00	\$180.00
()	5	\$ 2,700.00	\$ 225.00

We are now accepting "Drop In" students when space is available. The rate is \$20.00 per day and will be billed through your FACTs account.

STAY N' PLAY PROGRAM: We are enrolling in Stay N' Play: () Yes, # of students: _____ () No

Stay N' Play is available to 3 and 4 year old students from 1:00-3:00 PM

Registration is required for participation and is free of charge.

2 days per week	Annual \$1,020.00	Monthly \$85.00
3 days per week	Annual \$1,524.00	Monthly \$127.00
5 days per week	Annual \$2,544.00	Monthly \$212.00

Stay and Play will be accepting "Drop In" students when space is available. The rate is \$20.00 per day and will be billed through FACTs.

PARENT VOLUNTEER ORGANIZATION FEES:

2012-2013 PVO Dues	\$25.00 per family
Homeroom Fees	\$25.00 per student
Supply Fees	\$45.00 per student
Playground Deposit (K-6 Only)	\$60.00 per family
Yearbook	\$28.00 per yearbook



Important FACTS Information 2012-13 School Year

Prince of Peace School has partnered with FACTS Tuition Management once again to process tuition payments, registration and Volunteer Organization fees, as well as miscellaneous incidental fees. To simplify the enrollment process we are using the Automatic Reenrollment option for all returning families for the 2012-2013 school year.

- **If you were enrolled in FACTS during 2011-2012 you do NOT have to reenroll.** We will take care of the reenrollment process for you.
- **The registration fees, Volunteer Organization fees, and any yearbook payment will be drafted on March 30th, 2012.** Please refer to the Schedule of Tuition and Fees in your registration packet.
- **FACTS will draft a yearly administrative fee (\$46 for 12 drafts or \$20 for one draft) within 14 days of submitting the agreements for reenrollment.** We plan on finalizing the reenrollment by March 2nd.
- Your tuition payments, including EDP and Stay-n-Play, will be drafted monthly May through April, or as a one-time payment in May.
- If you have any changes to your banking or personal information since last year, or if you wish to change your draft date, please return the FACTS Change of Information form with your enrollment contract. **If all your banking, personal, and draft information is correct you do NOT have to contact us.**

FACTS will send all enrolled families a confirmation letter verifying your updated monthly tuition amount for 2012-2013. Once all families are reenrolled you will be able to log in to your FACTS account using your current ID and password. If you need assistance with your ID and password please contact FACTS at (866) 441-4637.

If you have any further questions please contact Helen Stott at the Prince of Peace Finance Office (972) 380-2100, ext.153.



January 23, 2012

Dear Prince of Peace Families,

Volunteering is an integral part of the success of Prince of Peace. The generosity of time given by POP families is overwhelming. We truly believe POP parents contribute significantly to the success of our school, our community and ultimately our children. The gift of your time makes a difference in the lives of our kids every single day. Thank you for that gift.

Each and every event or program sponsored by the Parent Volunteer Organization is created and executed in effort to enhance the school experience for our children and their families. Some examples of these events and programs are:

- Teacher/staff programs such as the Christmas Purse, Monday Motivation and Teacher Appreciation Week that supplement the school's programs and support teacher/staff retention.
- Fundraising which allows for the implementation of programs or capital projects that we aren't able to fund through the school's operating budget. This year your hard-earned fundraising dollars funded:
 - **Safety gates** for the driveway to keep drivers from passing through play areas when children are present
 - Additional **security cameras** for constant viewing of the playground and concrete play areas
 - A contribution to the **emergency tuition fund**, which assists current families with tuition expenses in crucial times of need
 - An **electronic messaging center** (sign) at the back entrance of the school to enhance our communications abilities. The sign is being manufactured currently and should be installed in the spring.
 - **38 complete new workstations** (computers, monitors, keyboards and mice) for grades 3K – 2. Last year fundraising efforts allowed the purchase of Netbooks for the upper grades.
- Community events such as Bingo Night, Spirit Nights, New Family Events, Welcome Back Coffees and Fall Festival that help build upon the amazing community we already have.
- Supplemental educational programs such as Art-a-la-carte
- Maintenance of our playground, marquee and other projects previously completed by fundraising dollars earned.
- Volunteer programs such as the Volunteer Training Breakfast, Volunteer Recruitment Week (to be introduced this spring) and Volunteer Appreciation gifts.
- Other various events such as Catholic Schools Week, St. Nicholas Day and the Diocesan Principal's Meeting.

Certain fees are required from each family so that we may keep these essential programs going from year to year. The PVO fees, due upon registration for the next school year, are:

Parent Volunteer Organization Fees (\$25 per family) – These fees fund many of the programs listed above.

Homeroom Fees (\$25 per student) – These fees fund programs specific to your child's classroom. They include:

- Classroom Parties/Socials
- Monthly Monday Motivation Staff Luncheon
- Craft/Basket supplies
- Teacher/Assistant Birthday Cakes (monthly)
- Teacher Appreciation Week activities
- End of Year Teacher/Assistant Gifts

Lunchroom and Playground Monitoring Fees (\$60 per family K – 6)

Each school family K-6 will be required to monitor the lunchroom and the playground three (3) days during the school year from 10:50 a.m. to 12:55 p.m. We collect a \$60 deposit at registration from each applicable family. You will be refunded \$20 each time you fulfill your playground duty obligation. Therefore, at the completion of your three-day duty, you will have been reimbursed your full deposit.

Collection of this deposit allows us to pay a substitute in the event an emergency prevents you from serving as a playground monitor on your day. **We truly need every K–6 family to help us provide a safe lunch and recess time for our children.**

Please note, if you cannot fulfill your commitment, it is your responsibility to find a substitute to fill your duties (see Playground Substitute List link on the front page of www.popschool.net).

If you have exhausted all options and are unable to find someone to fill your responsibilities, please call Noreen Riekert in the school office to notify her that the children will be short one supervising adult. She will notify the faculty and staff so that they may fill the void. It is necessary that all playground supervision spots be filled EACH day so that we may ensure the safety of the children.

To pick your playground commitment days please follow the link:

<https://pickatime.com/client?ven=11604759>

Instructions:

- Follow prompts to login with your email, name and create a password
- View available dates for the year
- Scroll through calendar and click on your desired date

- Choose “create appointment” to reserve date (once you have chosen a date, that date will appear at the top of your screen)
- Click on 3 dates to volunteer (upon completion, your 3 dates will be emailed to you for confirmation)

Please note, the school calendar is subject to change. All school calendar dates are tentative at this time pending Diocesan approval.

The playground calendar will only be active from February 6, 2012 through Feb 17, 2012. Changes to your dates will not be possible after February 17, 2012. In order for your registration to be complete, you must have signed up for three (3) playground duty dates.

School Supplies (3k – 8th grade - \$45 per student)

Once again, at the request of the Administration, the PVO will be ordering school supplies for all classes. This allows us to take advantage of bulk purchasing discounts while ensuring that the children have what they need in the classroom by the start of the school year.

The cost for school supplies for the 2012-2013 school year is \$45 per student. This amount is determined as an average of the supply costs across all grade levels. The PVO will again cover the cost of the homework planners for all students required to use them.

Please note that this fee does not include the ongoing replenishment of consumable supplies such as paper, pens and pencils. Families are individually responsible for refilling these supplies, if necessary. Binders and pencil bags will be replaced by the supplier at no cost to you if they should break throughout the year.

2011-2012 Yearbook (\$28 per yearbook) (Optional)

Yearbook orders for the **current school year** will be taken during the registration process. While registering you will have the opportunity to select the quantity of yearbooks you desire. You will then be billed for your yearbooks via an incidental bill through FACTS. You must approve the charge in FACTS to complete your yearbook order. 8th grade families who are graduating from Prince of Peace or families that are not re-registering should contact the PVO to place an order for their yearbook. Please note, the CLC is included in the school's yearbook.

School Store

The PVO will continue to operate the school store. Please visit the Spirit Spot from 11-1 Monday, Wednesday and Friday to stock up on school spirit wear, sweaters, vests, fleeces and much more. You can also order online at:

<http://www.popschool.net/cms/One.aspx?portalId=56528&pageId=217415>

Volunteer Opportunities (Watch for Volunteer Recruitment Week coming this spring!)

If you'd like the opportunity to get involved, the PVO will be hosting a “Volunteer Recruitment Week” early in the spring. During that week, you will have plenty of opportunities to share your talents and interests with us and to sign up where you might be interested. In the mean time, if

you'd like detailed descriptions about the volunteer opportunities that exist here at POP, please visit the following link for descriptions of our programs.

http://www.popschool.net/parents/volunteer_organization/volunteer_opportunities/

These, in addition to Homeroom Teams and classroom volunteers, provide many options for parents with busy schedules and varying interests.

Thank you for the opportunity to serve you. We look forward to getting to know you better and to working side by side to make Prince of Peace the best possible environment for our children.

Please let us know if you have any questions, comments, or suggestions. We always want to hear from you.

Your Sisters in Christ,

POP's Parent Volunteer Organization Board

Jennifer Danna, President

jendanna@tx.rr.com

Laura Pontikes, Vice President

LauraPontikes@me.com

Tara Walsh, Secretary

Taraewalsh@yahoo.com

Jeanna Bonneau, Treasurer

Jeanna.bonneau@yahoo.com

Marie Deasy, Homeroom Teams

Mddeasy@verizon.net

Kelly Nolan, Fundraising

Kelly_paul@sbcglobal.net

Megan Thornton, School Store

thorntontwins@me.com

January 2012

Dear POP Families:

Registration time is here! Re-enrollment will be open on Renweb from Feb. 6th thru Feb. 17th, 2012 for the 2012-2013 school year. **ONLY REGISTERED STUDENTS CAN RE-ENROLL.**
RE-ENROLLMENT DEADLINE IS FEBRUARY 17, 2012.

SYNOPSIS OF ENROLLMENT STEPS

1. Update student/family information by turning in "CHANGE OF INFORMATION FORM" found on our POP website www.popschool.net – At least a week before going on line and completing the re-enrollment process.
2. Fill out re-enrollment forms on Renweb.
3. Print and bring in or mail to the school office the signed Enrollment Contract , the EDP Contract (if applicable), Stay N' Play form (if applicable), Health History, Home Language Survey, Family Income Survey, the Yearbook Purchase Form and FACTS Change of Information Form(if making changes in FACTS)

EXPLANATION OF STEPS

STEP ONE: Please bring in to the School Office prior to doing re-enrollment the "Change of Information Form" found on the POP website. It is extremely important to have updated family information (address, phone numbers, etc.) as it will automatically populate in many of the enrollment forms. Emergency Contacts Must Be Provided. Turn in at least a week before doing re-enrollment on line.

STEP TWO: Go to the main menu and click on the Re-enrollment link. Please go step by step through all the forms.

Tuition and Fee Summary: Please refer to the tuition schedule included in this communication.

School Supply Fee: Families will continue to pay a supply fee of \$45.00 as part of the POP Volunteer Organization fees for children in grades PK-8th. Supplies will be delivered to the individual classrooms prior to the start of school. We will continue to have basic supplies in our school store throughout the school year.

STEP THREE: Print and bring in or mail to the school office the signed Enrollment Contract, EDP Contract (if applicable), Stay N' Play form (if applicable), Health History, Home Language Survey, Family Income Survey and FACTS Change of Information Form (if applicable). It is not necessary to enter your FACTS agreement number on your enrollment contract, since the school will be handling the FACTS re-enrollment process. Contact Pauline Crowe in the school office 972-380-5505 at ext. 123 to make other arrangements if necessary.

Thank you in advance for your patience and support during re-enrollment. We look forward to a continued partnership in education with you for your child(ren).

Sincerely,

Cindy Kirsch
Principal